

From: Navy Chief of Chaplains (N097)
To: Distribution

Subject: QUARTERLY CHAPLAIN CORPS TRAINING

1. Enclosed is the FY03 second-quarter QCCT CD training module. The topic for this quarter's training is the new Religious Offering Fund Instruction. Chaplain Mark Hendricks, the Action Officer on my staff responsible for herding the ROF Instruction through the complicated approval maze, provided the lesson content for this QCCT.
2. Please look carefully through all the elements of this quarterly training. You will find the following files on the CD:
 - Instructions;
 - A discussion leader's script;
 - A PowerPoint slide presentation;
 - A "generic" version of the PowerPoint slides; and
 - A feedback instrument.
3. Dates and times for chaplain training for those under your supervision and in your training area are left to your discretion. Copies of this training have been mailed to those chaplains whose geographic location or operational commitments would reasonably prevent them from attending an area-training event.
4. If you have any questions about this QCCT, please call Chaplain Al Hill (703-614-5557) hill.al@hq.navy.mil or Chaplain Charlotte Hunter (703-695-8522) hunter.charlotte@hq.navy.mil in the N977 (Training and Education) Division of the Chief of Chaplains Office.

BARRY C. BLACK